

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

15th April 2021

Present: Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Lynda Hoyle, David Barnett and Dominic Johnson (who was late to arrive) together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. Apologies were received from Cllr Claire Norman. Councillors considered an application for the current vacancy from Michelle Wallis and Michelle was duly co-opted. The Clerk will liaise with Michelle regarding administration matters. The Parish Council is now at full complement.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of 18th March 2021 were signed as a true record and will be delivered to the Clerk by the Chair.

4. **Planning Matters**

- 4.1 Councillors were notified that Planning Application 21/00130 | Change of use of land from agricultural to dog walking area | Land north west of Eastfield House Farm, Hull Road, Wilberfoss has been granted permission.
 - 4.2 Councillors were notified that Planning Application 21/00248 | Erection of a single storey extension to the rear | 52 The Paddock, Wilberfoss has been granted permission.
 - 4.3 Councillors were notified that Planning Application 21/03933 | Erection of a building to form 5 small industrial units | Land north west of Southfield Farm, Hull Road, Wilberfoss has been withdrawn.
 - 4.4 Councillors considered Planning Application 21/01042 | Erection of single storey extension to the rear | 14 Stonebridge Drive, Wilberfoss and had no observations to make.
5. Ward Councillor Kay West spoke of reduced usage in bus and train services with capacity dropping by 10 and sometimes 20%. Rural buses are often double decker buses because they are used as school buses and this usage subsidises other routes. There has been talk of combining ticketing for rail and bus services so that passengers can buy one ticket for onward travel.

East Riding of Yorkshire Council is currently running an initiative called *Love Your Highstreet*, encouraging residents to shop locally to assist business owners to get back on their feet beyond lockdown.

Cllr West mentioned the *Kickstart Wheels to Work Scheme* which provides over 18s with use of a moped if access to work/training is not covered by a suitable bus service. Furthermore, Cllr West advised that East Riding of Yorkshire Council are currently offering 51 apprenticeship places and in the whole of the East Riding there are 221 placements available.

Lastly Cllr West advised that, following a successful appeal by Gladman Developments to build 500 homes in Pocklington, East Riding of Yorkshire Council are taking the planning application to a judicial review in the hope that they can overturn the Planning Inspector's decision. It is felt that this development is not necessary in Pocklington.

6. The Clerk advised that she had been required to increase the storage space for the retention of emails as the current 2GB of storage space is insufficient. The additional costs incurred will amount to £5 per month but will offer 50GB of email storage.

Action

7. **Progress Reports and to address any issues outstanding from previous meetings**
- 7.1 The Chair spoke briefly about the remedial works to the War Memorial but advised that she had requested the presence of Richard Dunne at the Parish Council meeting in May. Richard will provide an appraisal of what works he thinks are necessary and will also offer a suggestion to overhaul the War Memorial garden to offer wheelchair access. The cost is substantial and would require the Parish Council to submit a funding bid to a suitable funder.
- 7.2 A brief discussion took place regarding proposed sites for additional seating. There is opposition but also strong support for the site at the bottom of Park Lane/Storking Lane. Following the Clerk's suggestion, it was agreed to put the map in the Newsletter and ask the community for feedback.
- 7.3 Cllr Rains advised that he had attempted to remove the covering lacquer from the Coronavirus mosaic, but its removal was proving difficult. He agreed to monitor the situation over the coming weeks and take any necessary action. He has purchased the sealer necessary to coat the mosaic once the original lacquer has come away.
- 7.4 The Chair and Vice Chair met with a representative of East Riding of Yorkshire Council to discuss the issue of fly-tipping on Wilberfoss Hill. A 'No Fly Tipping' sign will be installed, and CCTV was mentioned. Highways Engineers at ERYC will be requested to reinstate the gate at the brow of the hill and, should the by-pass plans be approved, a request will be made to somehow incorporate the old road to offer better access to the new road layout and increase usage of Wilberfoss Hill in the hope it will deter fly-tippers. It was acknowledged that much of the fly-tipping is done on privately owned land. The Clerk advised that she had spoken to the landowner who is keen to retain their land for the foreseeable future. The Clerk will follow up contact with East Riding of Yorkshire Council. The Clerk suggested that the Chair also use the Village Walkabout on the 6th May to further highlight the issues we face on Wilberfoss Hill.
- 7.5 Although only an observer at the meeting, Michelle Wallis updated Councillors on the lack of progress at 27 Millfield Close. She further confirmed that she is in constant contact with Mike Roebuck at East Riding of Yorkshire Council who is liaising with the property owner. The Clerk enquired as to whether ERYC could clear the site and invoice the homeowner, as they are able to when overgrown vegetation is obstructing a highway/footway. This may be considered should it become necessary.
- 7.6 The Clerk advised that, having been notified by Yorkshire Water that there was no burst pipe at the western junction of the A1079 into Wilberfoss, there has since been an acknowledgement that there is one. Cllr Abernethy advised that water is also pooling on Storking Lane. The Clerk offered to contact Yorkshire Water to follow up on both issues.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
- 8.1 Following an approach by a member of the community concerned about the impact of mole hills on Beckside (where it had previously been acknowledged that they could de-stabilise the banks of the beck) the Clerk was tasked with finding a mole trapper who uses humane traps.
- 8.2 The Chair advised that The PFA are still not meeting as a committee, but a meeting has been arranged between the PFA and representatives from Wilberfoss School to discuss the provision of a multi-use playing surface within the school grounds. This would be offered for community use for sports such as 5 a side football, netball, karate, etc.
- 8.3 Cllr Barnett suggested the Clerk draw up spreadsheet that Councillors could have access to on OneDrive where they could add remedial tasks for ERYC to consider at the Village Walkabout. The Clerk will make the necessary arrangements.
- 8.4 The Clerk advised that she had received information about an initiative to find Community Digital Champions. Following a successful Facebook campaign, she confirmed she has 6 volunteers willing to help others in the community to get online for things such as shopping, meeting friends, ordering prescriptions, etc. She has registered the Parish Council's interest in becoming one of 5 chosen sites. Results should be known by mid-May. Failing this, the volunteers could still be used and funding for equipment could be sought elsewhere. Chris Clegg, a member of the Community Centre Committee has suggested running IT training alongside a Community Café in the Community Centre.
9. **Councillors Reports for future Agendas**
- 9.1 The Chair enquired as to when the Speedwatch Campaign might resume. The Clerk suggested the Chair send an email to Richard Bishell-Wells who is responsible for the administration of the scheme set up in Wilberfoss.
- 9.2 Cllr Rains enquired as to whether the Clerk has reported the broken drain cover on Main Street. This has been reported.

- 9.3 Cllr Rains advised that he had been approached by a member of the public who is willing to clean Church Bridge and the village flagpole. Permission was granted and Cllr Rains will use the opportunity to replace the flagpole chord.
- 9.4 A brief discussion took place regarding the Book Exchange and its lack of progress. Cllr Barnett enquired as to whether we could use an old red telephone box as they are currently available to adopt through BT. Sadly, this opportunity is only available to communities who currently have a red telephone box in their community. Beyond that they cost around £2,500 to purchase.
- 9.5 Cllr Rains enquired as to whether an approach could be made to the landowner of the piece of land opposite the church to enquire whether they might have some vegetation removed to offer better site of the church. A decision on who should approach was not made.
- 9.6 It was acknowledged that the community now has 3 voluntary litter pickers working alongside the paid litter picker.
- 9.7 It was further acknowledged that the Textile Bank appears to be very well used.

10. **Administration Matters**

- 10.1 It was acknowledged that the Parish Council would return to face-to-face meetings in May. The Clerk assured members that the Community Centre remains COVID secure. Masks must be worn on site for seated activities. The Clerk provided a rundown of the proceedings in May, to include the Annual Parish Meeting, the Annual Parish Council Meeting and the monthly Parish Council meeting. It was agreed that Richard Dunne would attend the Annual Parish Meeting.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

- 11.1 The Clerk/RFO sought payment for the following transactions: -

Post Haste (Newsletter production)	£285.00
Staff salaries	£655.48
ERNLLCA (Staff training)	£24.00
ERNLLCA (Annual Membership)	£724.57
James Horsley Limited (grounds maintenance)	£521.26
Cllr Richard Rains (Mosaic remedial works - sealer)	£22.00

- 11.2 The Clerk confirmed that the end of year PAYE procedures had been undertaken and staff provided with P60s.
- 11.3 The Clerk advised that the Annual Account paperwork is currently with the Internal Auditor.
- 11.4 The Clerk advised that the annual rent cheque from the Allotment Holders in the sum of £630.00 had been received and the landowner has been chased for the invoice payable by the Parish Council. Councillors were reminded that the surplus funds are held on account for any remedial work necessary to the allotment site.

Meeting closed 20.54

..... Chairman Clerk